
September 20, 2019| 1:00 PM| Meeting called to order by Sarah St. Andre at 1:10 PM

Middleburg Community Charter School, Red Building, 101 N. Madison St., Middleburg, VA 20118

Attendees: Chia Richardson, Shannon DePrado, Erin Mastrangelo, Sarah St. Andre, Antonia Yerby, Ashley Sullivan, Jen Steverson, Lisa Carlson (parent)

Approval of Minutes of the Previous Meeting

Approved by email

Treasurer's Reports

Current Balance: \$25,581.02

1. Still receiving checks for lunches and writing checks for pizza each week.
 2. 2nd quarter lunches- Once the deadline occurs no more people can be added to help simplify payment/budget.
 - a. Chia has requested 48 hours notice to write a check and get it to the designated person.
 - b. Monday before quarter ends is deadline for lunch next quarter- Drop dead close date is end of the week of the first week of the 2nd quarter.
 - c. \$769 profit from pizza was made for Mr. Robinson's discretionary fund for quarter 1
 3. Pay Pal Account - \$2469.83
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Committee Report

1. Lunch
 - a. Quarter 2
 - i. 2 days of Chick-Fil-A (sandwiches, mac and cheese, nuggets, \$6/scholar)
 - ii. 1 day Market Salamander (grilled cheese and burgers, \$6/scholar)
 - iii. Pizza (\$4/scholar)
 - b. 3rd Quarter – possibility of La Hacienda Tex-Mex day
 - c. End of year- send a survey out to parents to get opinions on food options that were provided this year.
 2. BWS
 - a. Sponsors are coming in
 - b. Ashley Sullivan is going to do some kind of art projects to hang on walls outside of classrooms.
 3. After School Clubs
 - a. Things are going well
 - b. Looking at more after school clubs to add for future quarters
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NEW Business: Topic, Discussion Leader, Allocated Time

1. Monthly Updates for Room Parents
 - a. BWS info included
 - b. Include something about small treats being allowed to be brought in for birthdays at the end of the day
2. Old Chair Covers
 - a. Mason Kersey is asking for new chair covers/chairs for her room (currently has the old IKEA chairs in the room)
 - b. Will look into the cost of buying new covers vs. new chairs

3. Staff Shirts
 - a. Found some old DaVinci shirts while cleaning out closet.
 - b. Mr. Robinson has an idea of what he wants the Staff shirts to look like
 - i. PTO provide funds for staff shirts (previously had been discussed as being part of the teacher appreciation gift from the PTO)
4. School Spirit Shirts
 - a. Waiting on a design to be completed and then Amy Carroll has vendors who are ready to start making shirts and items.
 - b. Mr. Robinson has been looking at “stores” to sell spirit wear.
5. Spirit Night (Tuesday, November 12th)
 - a. Dinner at a restaurant
 - b. 2 locations: MOD Pizza in Purcellville & MOD Pizza in ASHBURN
6. Popcornopoly
 - a. Mrs. Renninger asked us to discuss as a possible fundraiser
 - b. For this year we are going to stick with just using BWS as our fundraiser.

Action Items

- ❖ Ashley
 - Come up with ideas of artwork that can be created to hang on walls outside classrooms for BWS.
 - Talk with teachers about a wish list of items they would like and prioritize items.
 - Talk with teachers about small treats being allowed for birthday parties at the end of the day.
- ❖ Antonia
 - Compose information to send out to room parents about BWS and birthday parties.
- ❖ Sarah
 - Figure out if we are going to purchase new chair covers or buy new chairs for Mason Kersey.

Next Meeting & Adjourn

Next Meeting is Friday, October 25, 2019 at 1:00 at MCCA.